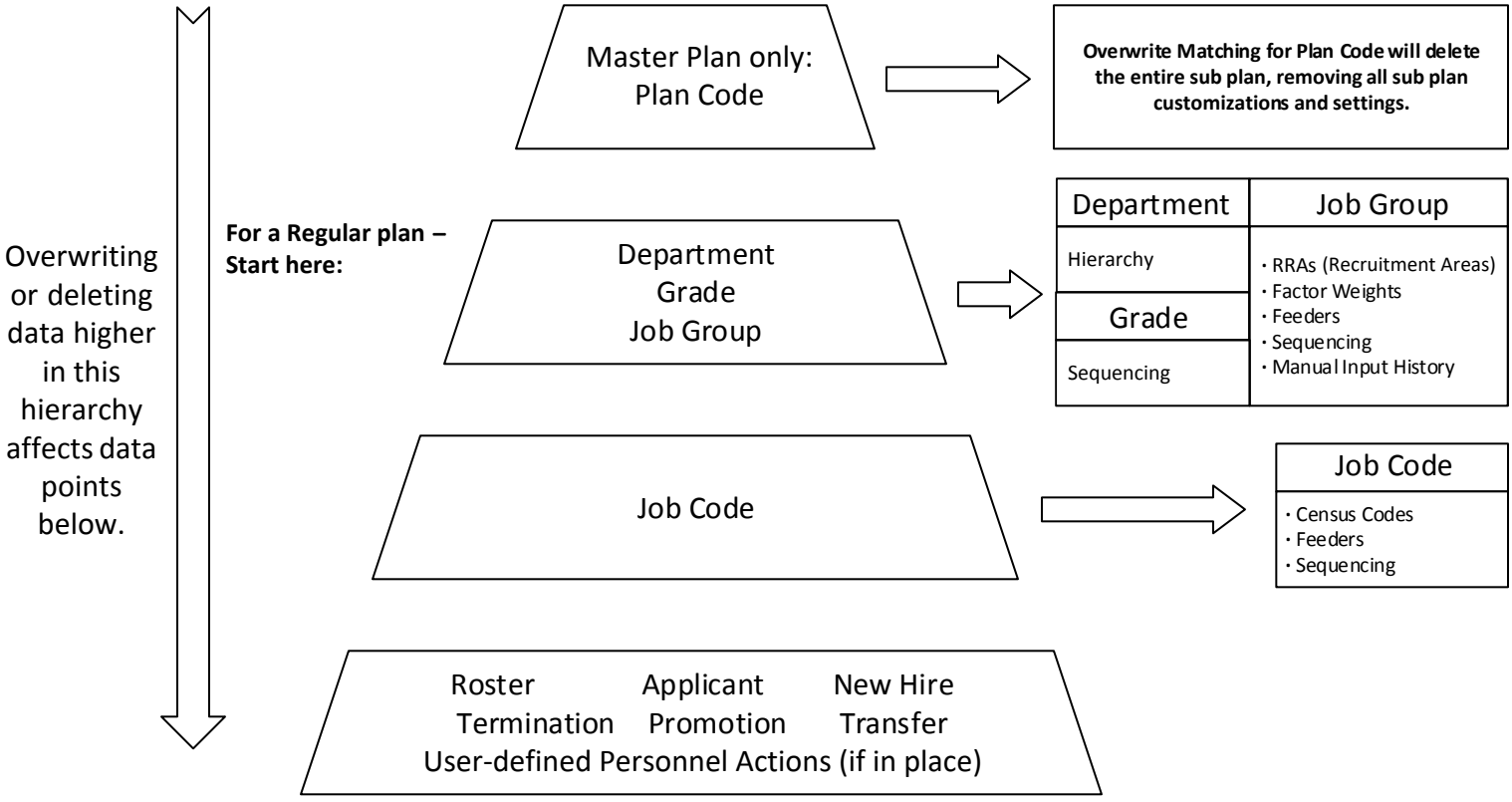
Data Import:
Considerations for Overwriting an Existing Data Table



NOTES:

1. A few additional notes about Overwrite Matching:
   a) A blank field in the incoming data will direct balanceAAP to clear the existing entry from that field. Therefore, make sure the incoming data set reflects your intentions - Include each entry you want to retain; and only enter a blank when the existing entry is to be cleared.
   b) Any incoming records not matching an existing system record will be appended to balanceAAP's current Data tables – This allows you to bring in new records at the same time you are updating existing ones.
   c) Be careful when applying Overwrite Matching to the Roster table, as this will clear out existing Roster errors. Review (and resolve) the Roster table's errors first to make sure you will obtain the intended result.

Because there could be other tables impacted in certain situations, do not hesitate to contact Berkshire's Product Support prior to performing the operation.